

CERTIFICATE OF REGISTRATION



SOCIETIES REGISTRATION ACT, (XXI) OF 1860

Registration No. S/50794 /2004

I certify that Mother Educational & Social Welfare
Society → _____

_____ located at
455, Street No. 3, B-Block, Baba Colony, Sanit Nagar,
Burari, Delhi - 84. → _____

has been registered under Societies Registration
Act - XXI of 1860.

Given under my hand at Delhi on this 29th day of
November, Two thousand Four.



For Mother Educational & Social Welfare Society

(J S CHOUDHRY)

Registrar of Societies
Secretary, Govt. of NCT of Delhi

Registered Office

AMENDED
MEMORANDUM OF ASSOCIATION

1) **THE NAME OF THE SOCIETY** Its shall be **MOTHER EDUCATIONAL & SOCIAL WELFARE SOCIETY**

2) **REGISTERED OFFICE** The Registered office of the society shall remain in the National Capital Territory of Delhi and at present it is at following address:-

455 STREET NO. 3, B-BLOCK, BABA COLONY, SANT NAGAR, BURARI, DELHI-110084,

3) **AREA OPERATION**

Delhi & Any where in India

4) **Aims and Objects**

The aims and objects for which the society is established are as under:

1. To open, found, construct, develop, establish, promote, set up, run, maintain, assist, support and/or help the various educational establishments & other charitable institutions as a social service on a non-commercial basis and about any distinction of cast and creed or religion.
2. To take-over, maintain and develop such institutions or any other institutions organization the may be deemed necessary for attaining the objects of the society.
3. To organize game, sports, cultural activities, social service activities for maintenance and betterment of physical and moral standards of the human society.

Prabhendra Roy

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4. To give scholarship to deserving students of the institutions and of the society or to those or to her institutions or society which may be in need of financial assistance.
5. To built, construct hold and acquire building and land and movable and immovable property and to equip the same for the purpose of spreading education in the human society.
6. To promote, encourage and assist research and training in the fields of education and allied subjects.
7. To maintain a library of books on different fields of education and other allied subject which will be of use for members, general public and staff of the society.
8. To undertake all such other lawful acts, deeds or things as are incidental to or conducive to the attainment of any or all of the above objects.
9. To engage in social service activities aimed at improving the educational conditions of the poor irrespective of race, caste or creed.
10. To collaborate with other institutions, associations & societies interested in similar objects.
11. To raise, receive & collect funds from the public in the form of donation, subscription, charity performances or otherwise means of personal or written, or through public meetings as may be considered necessary for the purposes of the society.
12. To establish peace and security in the human society through love and imparting knowledge.
13. To open school, colleges, training centers, health clubs, charitable dispensaries and hospitals.
14. To engage qualified professionals and capable teachers, professors, experts in their respective field to provide education & training to human society.

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Attended as on 20.1.12

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15. To open Ashrams for old, infirm, helpless and economically weak senior citizens belonging to all section of life.
16. To organize various religious & cultural activities of different religions for welfare of human society.
17. To create a sense of brotherhood, co-operation, mutual harmony, love & affection amongst the members of the general public.
18. To Take up effective but reasonable and lawful steps for eradication of social evils such as dowry system, child marriage, child labour, wastage of money in the various functions & use of intoxicated drugs/wine/smack etc.
19. To help poor & indigent persons in marriages of their children by way of cash donation or otherwise and to distribute clothes, food and other accessories of daily life amongst the poor orphan and indigent persons.
20. To give, provide, and/or render monetary and/or other help and assistance for the relief of persons and animals affected by natural & other calamities such as flood, fire, famine, cyclone, earthquake, storm accident, drought, epidemic, unbeatable cost of living etc.
21. To arrange & organize Eye & Blood donation camp
22. To engage in social service activities aimed at imparting of economic, educational & health conditions of the poor respective of age, caste or creed.
23. To stimulate, support & assist self-help efforts and community development programs, which can build up healthy & well-organized immunities.
24. To organize conference, lecture & seminars on economic, social cultural & educational matters of current interest, such as adulteration in food items & medicines, tree plantation, different kind of pollution, vulgar advertisements in print & electronic media and corruption in various segments of the society and to undertake case studies on non-economic problems of weaker sections;

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25. Manage, improve, sell, lease, mortgage, dispose of or otherwise deal with all the properties or any part thereof the society and to add, alter maintain the building of the property ad to construct new building as may be necessary for realization of the objects of the society.
 26. To associate, incorporate or amalgamate any other institutions or societies have objects wholly or in part similar to any of the object of the society.
 27. To do all other lawful, acts, deeds & things as are incidental and may be considered necessary and conclusive to the attainment of the above objects of the society of any of them.
 28. To establish institutions related to computer, information technology and management and to bring awareness of computer knowledge in the society.

All the incomes, earnings, moveable/ or immovable properties of the society shall be solely utilized and applied towards the promotion of its aims and objects only as set forth in the memorandum of the society and no profit on thereof shall be paid or transferred directly or in directly by way of dividends bonus, profits or in any manner whatsoever to the present or past members of the society or to any person claiming through anyone or more of the present or the past members "no member of the society shall have any personal claim on any moveable or immovable properties of the society or make any profits, whatsoever, by virtue of this membership".

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Amended as on 26.1.12

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4. **GOVERNING BODY:**-The names, address, occupations and designations of the present members of the governing body to whom the management of the society is entrusted as required under section 2 of the Societies Registration Act 1860, as applicable to State of Delhi, would be as under-

S. NO.	NAME & ADDRESS	OCCUPATION	DESIGNATION
1	SH. SAILENDRA ROY R/O 56, GROUND FLOOR, LENIN SARANI, CALCUTTA, WB	BUSIENSS	PRESIDENT
2	MRS. INDU R/O B-455/3, B-BLOCK, BABA COLONY, BURARI, DELHI- 110084	EDUCATIONIST	SECRETARY
3	MRS. ADESH RASTOGI R/O D-11, SATYAWATI COLONY, ASHOK VIHAR, PH-II, DELHI-110052	EDUCATIONIST	TREASURER
4	SIL. PUSHP RAJ SHARMA R/O 65, VIRINDAVAN GARDEN, GHAZIABAD	EDUCATIONIST	EXECUTIVE MEMBER
5	ASHA MALIK R/O H-4/23, SECTOR-11, ROHINI, DELHI	EDUCATIONIST	EXECUTIVE MEMBER
6	S. L. SHARMA R/O C-2/24, A DAYAL PUR, DELHI-110094	EDUCATIONIST	EXECUTIVE MEMBER
7	SEEMA GUPTA B 8/14, SECTOR-11, ROHINI, DELHI	EDUCATIONIST	EXECUTIVE MEMBER

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Amended as on..... 2/11/20.....

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Registrar of Societies

5. DESIROUS PERSONS: We the understand are desirous of forming a society namely "**MOTHER EDUCATIONAL & SOCIAL WELFARE SOCIETY**" under the Society Registration Act, 1860, as applicable to the National Capital Territory of Delhi, in pursuance of this Memorandum of Association:-

S. NO.	NAME & ADDRESS	OCCUPATION	SIGNATURE
1	CHHOTE LAL R/O O-438, SEWA NAGAR, DELHI-110003	SERVICE	SD/-
2	SATYA PRAKASH SAINI R/O H-34, CPJ-II, NEW SILAMPUR, DELHI	SERVICE	SD/
3	YASHWANT KUMAR R/O 94/16, STREET NO. 3, B-BLOCK, BABA COLONY, BURARI, DELHI-110084	SERVICE	SD/
4	MANJEET SINGH R/O H-116, NEW POLICE LINE, KINGSWAY CAMP, DELHI	SERVICE	SD/
5	SAILENDRA ROY R/O 56, GROUND FLOOR, LENIN SARANI, CALCUTTA, WB	BUSINESS	SD/
6	MALKIAT SINGH R/O 79, CONDUCTOR COLONY, BURARI, DELHI	SERVICE	SD/
7	SUCCHA SINGH R/O 381/21, B-BLOCK, BABA COLONY, BURARI, DELHI- 110084	SERVICE	SD/
8	BALBIR SINGH R/O B-2/3, B-BLOCK, BABA COLONY, BURARI, DELHI- 110084	SERVICE	SD/
9	JAGPAL SINGH R/O 31/22, SANT NAGAR, BURARI, DELHI	BUSINESS	SD/

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Amended as on 20/1/62

Registrar of Societies

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संज्ञा सं. 5-50294
पञ्जाब प्रान्त प्रशासन
लुडियाना



Controlled by 19 of A.R. Act 1960

Registrar of Societies

पञ्जाब प्रान्त प्रशासन
लुडियाना

RULES AND REGULATIONS

1. NAME OF THE SOCIETY

It shall be:-

"MOTHER EDUCATIONAL & SOCIAL WELFARE SOCIETY"

2. MEMBERSHIP:-

The pre-requisites for admission to membership of the society are:

1. The applicant should have attained the age of maturity (18 years)
2. The applicant should accept the Memorandum of the society and its Rules, and
3. The Governing Bodies should accept his membership.

FOUNDER MEMBERS:-

The members of the first Governing Body/Executive Committee shall be known as Founder Members of the society.

3. ADMISSION FEE AND SUBSCRIPTION:-

The admission fee and the subscription shall be as under unless otherwise revised by the Governing Body of the Society

- a) Admission fee of Rs. 5,00/- at the time of admission
- b) Subscription of Rs. 50/- per month
- c) Life membership Rs. 5,000/-

4. TERMINATION OR CESSATION OF MEMBERSHIP:-

All members of the Governing Body of the society combinedly and severally have the powers to expel/terminate a member or members, from the membership of the above society on the following grounds:-

- a) On death.
- b) On written resignation.
- c) If found to be involved in any unlawful activities.
- d) If adjudged by any court of law to be a criminal offender or of unsound mind.

Pratibha Roy

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Amended as on..... 20.1.19.....

Registrar of Societies

- e) If found guilty by means of anti propaganda of the Aims and Objects of the society.
- f) If fails to pay the subscription of contribution for three months from due date.
- g) If has not attended three consecutive meeting without proper intimation.
- h) If disregards Rules and Regulations or disobeys the decisions of the Governing Body.

NOTE:- The decision of the Governing Body regarding the termination from the membership of the society, shall be communicated to the member concerned.

5. GENERAL BODY DEFINED:-

All the members of the society will constitute the General Body the Society.

6. GENERAL BODY:-

- a) **NOTICE:** Minimum 15 days notice shall be given to all members, before the date of General Body Meeting enclosing agenda specifying date, time, place and issues to be discussed.
- b) **MEETING:** General Body Meeting shall be held once in every year regularly.
- c) **QUORUM:** The Quorum of General Body Meeting shall be $2/3^{rd}$ (two third) of the total strength of the General Body Members of the society.

7. RIGHTS & PRIVILEGES OF MEMBERS:-

All and every member of the society,

- a) Shall be entitled to participate in meetings, cultural/ educational functions and other lawful gatherings called/arranged by the society.
- b) Have rights to collect the Identity Card after depositing the required prescribed fee (fixed by the Governing Body of the society from time to time).

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Registrar of Society

8. DUTIES OF THE MEMBERS:-

All and every members of the society shall:

- a) Be entitled to participate in the election of the Governing Body.
- b) Have the right to attend the General Body meetings regularly.
- c) Give the necessary information to the society pertaining to any matter which may be necessary to be known by the society.
- d) Not indulge in activities which are prejudicial to the Aims and Objects and or the Rules and Regulations of the society.

9. GOVERNING BODY

- a) **STRENGTH:** The strength of Governing Body including office bearers and executive members shall not be less than 7 and not more than 21.
- b) **TERMS:** The term of every Governing Body shall be FIVE YEARS.
- c) **NOTICE:** Minimum 7 days notice shall be required for Governing Body Meeting.
- d) **QUORUM:** Quorum of every Governing Body meeting shall be 2/3rd of the total strength of the Governing Body [including Office bearers and executive member].
- e) **MEETING:** Governing Body Meeting shall be held once in SIX Months (or as and when the Governing Body of the society may decide from time to time).
- f) **URGENT MEETING:** A minimum 24 hours notice shall be given for any urgent/ emergency meeting of the governing body but the quorum for the same meeting shall be 2/3rd of the total strength of the Governing Body of the society.

10. FUNCTIONS & POWER OF GOVERNING BODY:

- a) The Management of the society shall vest in the Governing Body consisting of minimum of SEVEN and maximum of TWENTY-ONE members, apart from co-opted members; elected by general body from time to time.
- b) The Governing Body shall meet regularly on such date, time and place as may be fixed from time to time but at least once in SIX MONTHS.

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- c) The Governing Body shall inter alia be authorized to:-
- i. Direct and exercise General control over the affairs of the society.
 - ii. Frame suitable rules, regulations and bye-laws for promoting the work of the society.
 - iii. Elect office-bearers, and delegate such powers to them as it may deem fit for the conduct of business.
 - iv. Pass the annual report and audited accounts of the society.
 - v. Pass the annual budget of the society and authorize expenditure on individual items in accordance there-with.
 - vi. Take all necessary legal action to protect the interest of the society and do all such acts, deeds and things as are incidental or conducive to the attainment of any or all of the object of the society.
 - vii. Acquire by gift, purchase, lease or otherwise any land, building or any other property, moveable and/or immovable for furtherance of all or any of the objects of the society.
 - viii. Raise funds through donations, grants, endowments, bequests, subscriptions, contributions in cash.
 - ix. Borrow money, and raise loans with or without mortgage, charge hypothecation or pledge of all or any of the property, moveable or immovable belonging to the society.
 - x. Sell, transfer, charge, mortgage, hypothecate, pledge, demise, dispose of the otherwise deal with any of the properties moveable or immovable belonging to the society for the benefit of the society.
 - xi. Transfer or confirm appointments, sanction scales of pay and the terms and conditions of services of the employees of the society.
 - xii. Appoint sub-committees, from amongst its members or association with suitable non-members, and delegate such powers to them as it may deem proper.
 - xiii. Constitute advisory Board, including persons, who need to be members of the governing Body, with such Advisory Board as it may think proper.

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Amended as on 21/11/2018

Registrar of Society

- xiv. Promote the exchange of national experience for increasing participation of interested people in National Building activities.
- xv. Provide consultancy services to Governmental and non-Governmental bodies, on matters included in the objects of the society.
- xvi. Undertake publication of suitable literature on items of work included in the objects.
- xvii. To perform all other functions incidental to the fulfillment of the objectives of the society.
- xviii. To manage and control the Schools.
- xix. To invest the money in the betterment of the schools.
- xx. To provide buildings, premises, furniture, equipment & books etc. to the schools.
- xxi. To delegate its power wholly or partially in matter of appointment or dismissal of the staff to any individual of sub-Committee.
- xxii. To make rules & regulations for proper management of the schools and to alter, amend or repeal the same.
- xxiii. To exercise such other powers and perform such of the duties as may be necessary for the betterment of the school or execution of the objects set out in the memorandum of the society.
- xxiv. The society is empowered to raise loans and seek donations for the benefits of the school managed by it. The Governing Body shall pass necessary resolution authorizing its any two office bearers to negotiate and execute in case of loan.
- xxv. **APPPOINTMENTS:** Governing Body shall be responsible for the management and administration of all the society/school and institute run by the society and is also authorized to appoint any office bearers, executive members to look after any particular activity and Governing Body shall also authorized to appoint, Nominate the chairman and the manager/principal/Head Minister, Teacher and any other staff at the school any institution run by the society.

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Amended as on... 20/11/2018

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11. COMPOSITION OF THE GOVERNING BODY:

The composition of the Governing Body shall be as under:-

- a) President : One
- b) Secretary : One
- c) Treasurer : one
- d) Executive Member : four to eighteen

12. POWERS AND DUTIES OF OFFICE BEARERS :

A. PRESIDENT

President shall be the subject to control and supervision of Governing Body, have the power to make general directions and management of the affairs relating to the society.

- a) President shall summon and preside over all the Governing Body and General Body meetings of society.
- b) At the time of voting on any matter/subject (except Election), if the total votes of the groups of members happen to be equal in number, the president has the power to cast an extra vote decide the matter/subject.
- c) In the course of any proceedings or meetings of the governing body or the General Body the decision of the President be considered as final in case of dispute keeping in consideration the majority view.
- d) President shall have the power to allow inclusion of any subject/matter in the agenda for the discussion in the course of proceeding/meeting.
- e) In case it is necessary to decide any point/matter/issue urgently and there is no time to call the Governing Body meeting, the President have the powers to decide the point/issue/matter, but he/she shall bring the matter to the notice of the Governing Body as early as possible.
- f) President will sign all the paper/letters, on behalf of the society to conduct its correspondence.



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Registrar of Societies

- g) To appoint/terminate such staff as may be required for effective and efficient management of the affairs of the society.
- h) In the event of any office bearer(s) seat falling vacant, the powers and functions of that office bearer/executive member would vest in the President of the society.

B. SECRETARY :

- a) Secretary will summon and attend the meetings of the Governing Body and the General Body following the directions of the President of the society.
- b) Secretary will prepare the membership Register as well as the proceeding Register to record the minutes of the proceedings of the Governing Body Meetings and the General Body meetings and have them signed by the members who attend the meetings.

C. TREASURER :

- a) All the assets and funds of society shall remain under the care and management of Treasurer of the society.
- b) Treasurer shall maintain the account of the money, which is received and / or paid by him/her on behalf of the society.
- c) Treasurer shall make disbursement in accountance with the direction of Governing Body.
- d) The Treasurer will ordinarily hold a cash balance not exceeding Rs.5,000.00 (or the amounts which may be fixed by the Governing Body of the society from time to time).
- e) All the cash excess of the above amount (or the amount fixed by the Governing Body) shall be deposited in any Nationalized Bank/banks selected by the Governing Body of the society.



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D. EXECUTIVE MEMBERS:

- a) The Executive Member is bound to inform the society in writing if he/she is not able to attend any particular meeting of the Governing Body and/or General Body.
- b) Executive member will be terminated if he/she has not attended three consecutive meetings of the Governing Body.

13. RE-ADMISSION :

In case Governing Body expels any member of the society on the reason of non-payment of the subscription he can be readmitted provided the member concerned pays all upped date dues with the permission of the governing Body.

14. APPEALS :

All the appeals shall be preferred to the General Body of the society. The decision of the General Body shall be final. The decision of the General Body shall be communicated to the member concerned.

15. FILLING UP OF CASUAL VACANCIES :

Any casual vacancy amongst the office bearers and executive members of the Governing Body shall be filled by the resolution passed by the Governing Body. The General Body in its coming General Body Meeting shall confirm such appointment(s).

16. ELECTION :

The General Body in its Annual Meeting will elect its President and all other office bearers and also the Executive Members of the Governing Body, by secret ballot papers or by show of hands as the Election officer may decide. The Governing Body will appoint the Election Officer. The Governing Body of the society shall regulate the powers of Election officer.

17. BRANCHES OR THE SUB-COMMITTEES:

The Governing Body, in its meeting, shall form the Branches and of the Sub-Committee to attain the aims and objects of the society.

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18. ADVISORY BOARD:

The Governing Body is authorized to appoint/nominate any time an Advisory Board of such purposes, as it may deem fit. The Governing Body of the society can nominate any office Bearer Executive Member as the Chairman of this kind of Advisory Board.

19. SOURCES OF INCOME :

All the income of the society (received from all sources) shall be utilized only for the promotion and upliftment of the aims and objects of the society. Sources of Income of the society are as under:-

- a) Admission Fee and Subscription from the members of the society.
- b) Donations and special contributions and Funds / generated by Exhibitions, Functions, Seminars and other programs arranged by the society.
- c) Funds by the way of Loans/Borrowings from any source

20. **FINANCIAL YEAR:** The Financial year of the society shall start from 1st April to 31st March every year.

21. MANAGEMENT OF FUNDS & ACCOUNTS OPERATION:

The entire amount shall keep kept in any Nationalized Bank (s) and any one of President, Secretary of Treasurer shall operate the Bank Account.

22. AUDIT:

The qualified Auditor (Chartered Accountants) shall audit accounts of the society every year, which will be appointed by the Governing Body.

23. ANNUAL LIST OF GOVERNING BODY:

Once in every year a list of the officer-bearers and the Executive members (of the Governing Body) shall be filled in the office of the Registrar of society, Delhi.

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Registrar of Societies

24. **DISSOLUTION:**

If the society needs to be dissolved, it shall be dissolved as provisions laid down under the sec. 13 & 14 "SOCIETIES REGISTRATION ACT, OF 1860" as applicable National Capital Territory of Delhi.

25. **LEGAL PROCEEDING:**

Society may sue and/or be sued in the name of PRESIDENT as per provisions laid down under sec. 6 The "SOCIETIES REGISTRATION ACT, OF 1860", as applicable to National Capital Territory of Delhi.

26. **AMENDMENT:**

Any amendment in Memorandum, Rules and Regulations will be carried out in accordance with section 12 & 12-A of the "SOCIETIES REGISTRATION ACT, OF 1860", as applicable to National Capital Territory of Delhi.

27. **APPLICATION OF THE ACT:**

All the provisions under all the sections of the "SOCIETIES REGISTRATION ACT, OF 1860", as applicable to National Capital Territory of Delhi, shall be applicable to this society.

28. **ESSENTIAL CERTIFICATE:**

Certified that this is the correct copy of the Rules & Regulations of the society.



Sankardev Roy

PRESIDENT

Anita

SECRETARY

Aadesh

TREASURER

Amended in on... 3/1/83

Registrar of Society

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संस्था का पता
संस्था का नाम
संस्था का पता



Section 12(1) of S.R. Act 1966

Registrar of Societies